

21st Annual Insurance Conference

United Healthcare

Agenda

- Provider Portal Help & Resources
- Digital Solutions
- National Gold Card Program
- Surest
- Claim Resolution Service Model
- Resources
- Questions



Provider Portal Help & Resources

Training, Guides and Chat





UHCprovider.com

UHCprovider.com

You'll Find Everything you Need in One Place!

- Easily access information and online tools to submit, view and act on claims.
- Quickly find administrative guides, policies and protocols.
- Stay current with the newest developments from UnitedHealthcare and Optum.

Add <u>UHCprovider.com</u> to your bookmarks!



Eligibility

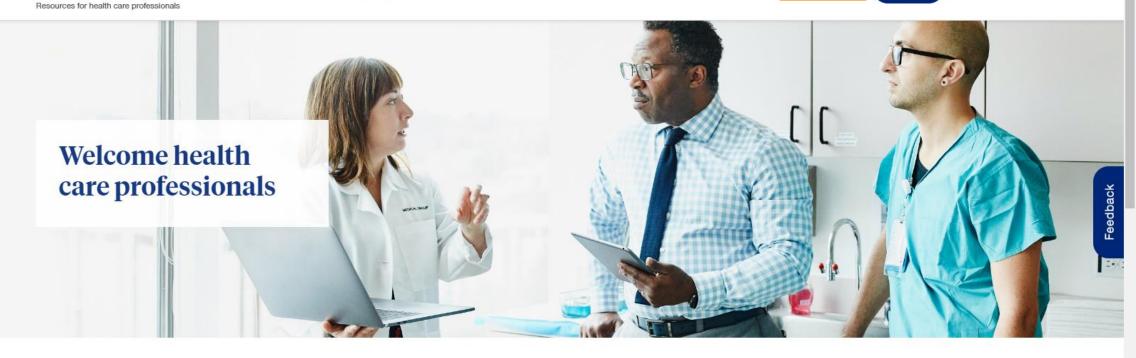
Prior Authorization

Claims and Payments

Referrals Our network V

Resources v





We invite you to use this website, created especially for health care professionals, to find resources that can help you as you care for your patients. Here you can find our medical policies, stay up to date on the latest news or get training on our many tools and benefit plans. This website is **there for what matters** to health care professionals like you.

Looking for a claim letter?

Forget the mail. Soon Medicare Advantage and commercial plan claim letters must be accessed in Document Library or through an API connection.

See the details



Resources for health care professionals

Prior Authorization

Claims and Payments Referrals Our network V Resources A

Sign In 🗸

Health plans, policies, protocols and guides

Policies for most plan types, plus protocols, guidelines and credentialing information

Administrative guides and manuals

Specifically for Commercial and Medicare Advantage (MA) products

COVID-19 updates and resources

Drug lists and pharmacy

Pharmacy resources, tools, and references

Health plans

View health plans available by state

Choose a Location:

Education and training

Updates and getting started with our range of tools and programs

Reports and quality programs

Reports and programs for operational efficiency and member support

Telehealth

Resources and support to prepare for and deliver care by telehealth

News

Important news updates for you

Resource library

Tools, references and guides for supporting your practice

The UnitedHealthcare Provider Portal resources

Log in for our suite of tools to assist you in caring for your patients



We invite you to use this website, created especially for health care professionals, to find resources that can help you as you care for your patients. Here you can find our medical policies, stay up to date on the latest news or get training on our many tools and benefit plans. This website is there for what matters to health care professionals like you.

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Prior Authorization Claims and Payments

Referrals Our network >



> Resource Library > Healthcare Professional Education and Training

Healthcare Professional Education and Training

We provide a full range of training resources including interactive self-paced courses and instructor-led session. The training content is organized by categories to make it easier to find what you need.

Digital Solutions

Plans and Products > **Clinical Tools**

Coding Corner

Smart Edits

State Specific Training

Instructor-Led Learning Events

Delegated Providers >

Veterans Affairs Community Care Network (VA CCN)



Getting Started with UnitedHealthcare

This is the first course all new care providers should complete. Whether you are new to our network, have a new employee, or simply need a refresher, this self-paced course is designed to give you what you need to get started working with us.

Register for live training [2]

Start course [2]

Resources for health care professionals

Eligibility Prior Authorization Claims and Payments Referrals Our network > Sign In v

Home > Resource Library > Healthcare Professional Education and Training > Instructor-Led Learning Events

Healthcare Professional Education and Training

Clinical Tools

Coding Corner

Delegate Providers

Digital Solutions Training and Guides

Instructor-Led Learning Events

Plans and Products

Smart Edits

State Specific Training

Veterans Affairs Community Care Network (VA CCN)

Instructor-Led Learning Events

Register for an instructor-led session to learn how to use the digital solutions available on the Provider Portal.



Featured Course: Claims Overview

Overview of the features on the UnitedHealthcare Provider Portal for the entire claim process, from the initial submission of a single claim (1500) to checking status and submitting a reconsideration or appeal, if needed and more!

Register for live event [2]

Claims Overview

Overview of the features on the UnitedHealthcare Provider Portal for the entire claim process, from the initial submission of a single claim (1500) to checking status and submitting a reconsideration or appeal, if needed and more!

Register for live event [2]

Document Library, Paperless Delivery and TrackIt

See how to get letters the day they are generated, access reports, track reconsiderations and pended claims, flag claims for easy access and more.



Policies and Protocols for Providers Home

Policies and Protocols for Healthcare Providers

This library includes UnitedHealthcare policies and protocols. The policies and protocols presented here may not apply to all UnitedHealthcare plans.

For Commercial **Plans**

For Medicare **Advantage Plans**

For Community Plans

For Individual **Exchange Plans**

Additional Resources

- Clinical Guidelines
- Dental Clinical Policies and Coverage Guidelines
- Requirements for Out-of-Network Laboratory Referral Requests
- Protocols
- UnitedHealthcare Credentialing Plan 2023-2025
- Credentialing Plan State and Federal Regulatory Addendum: Additional State and Federal Credentialing Requirements [2]



Provider Portal



Provider Portal

Save time, get better documentation and reduce paper by using our online tools!

- Check eligibility and benefits information
- Submit prior authorization requests
- Access items in Document Library
- Access claims information like status updates, reconsiderations and appeals
- And more





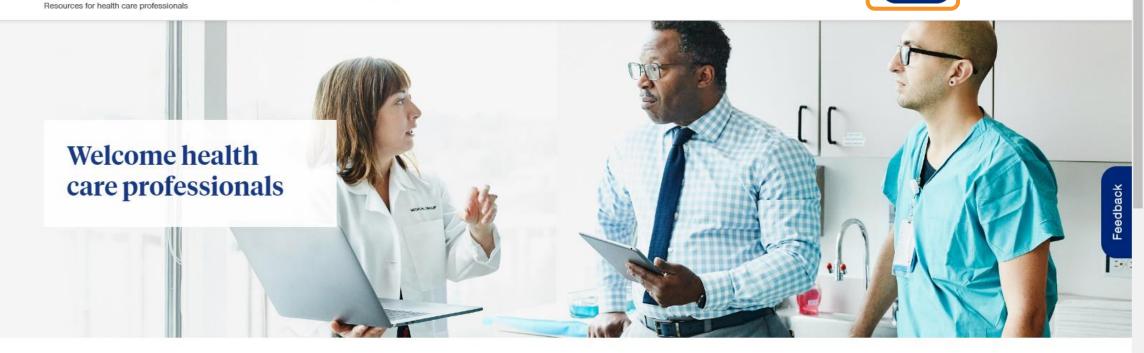
Prior Authorization

Claims and Payments

Referrals Our network V

Resources

Sign In v



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Looking for a claim letter?

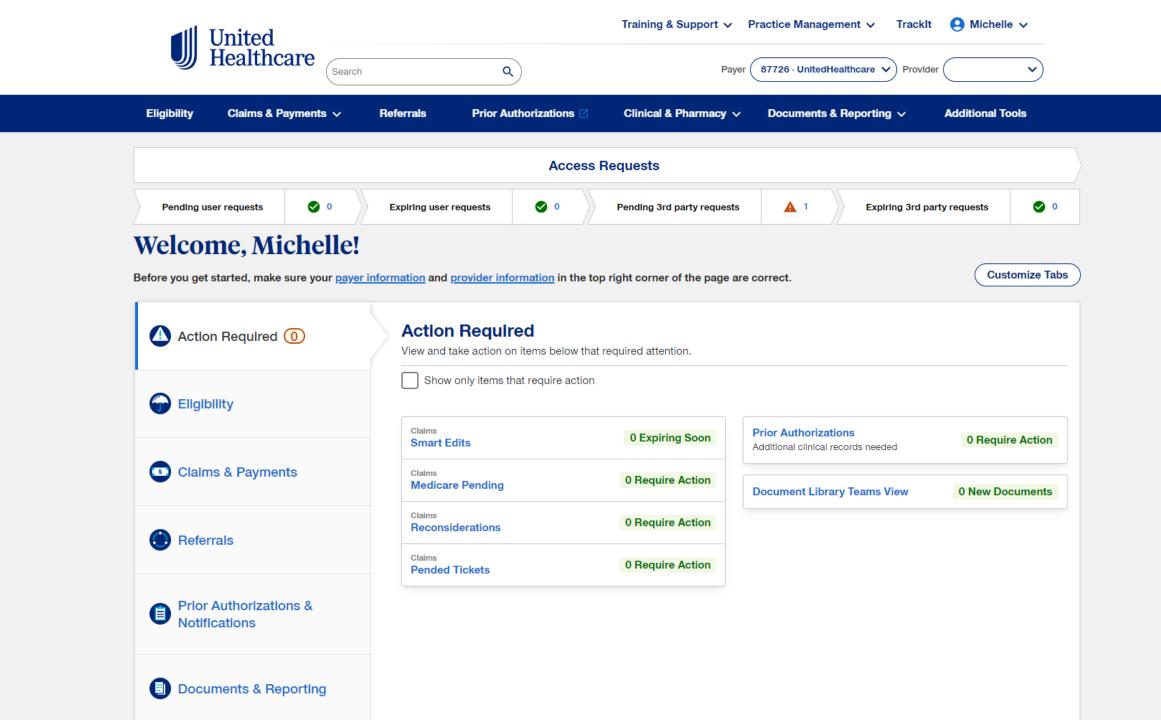
Forget the mail. Soon Medicare Advantage and commercial plan claim letters must be accessed in Document Library or through an API connection.







Feedback





87726 - UnitedHealthcare V

Provider Hospital

Claims & Payments >

Prior Authorizations

Clinical & Pharmacy >

Documents & Reporting ~



You have 1 Smart Edit that needs attention.

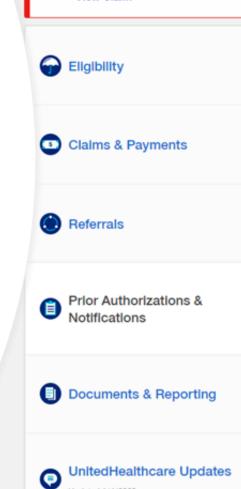
Add the appropriate documentation within 5 days to this claim and resubmit

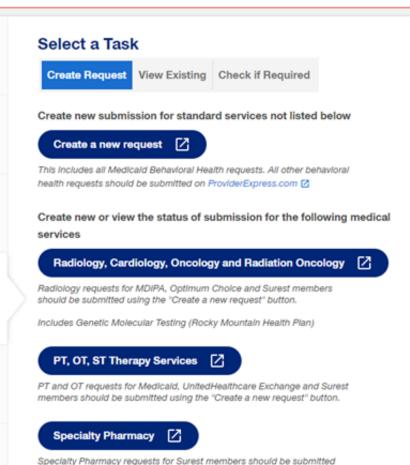
View Claim

PAAN

Benefits and Features

- Determine if notification or prior authorization is required
- Submit a new request
- Check the status or update a request
- Upload clinical notes or attach medical records
- Provide pertinent clinical information
- And more





using the "Create a new request" button.



Tool resources ☑

Interactive training guide

Peer to peer requests [2]

Quick Links & Tools

Practice Assist [2]

Secure Messenger Clinica Submission [2]

Individual Health Record

Care Conductor and Notif Pregnancy 2

Eligibility & Benefits

Benefits and Features

- Check member eligibility
- View, download, save the ID card
- Find the member's cost share
- Determine network and tier status
- View coverage details and limits
- View detailed benefits information
- View previous member benefit plans
- View preventive care opportunities*
- If referrals, notification and prior authorization are needed
- Therapy accumulator information
- And more

Welcome, Michelle! Before you get started, make sure your payer information and provider information in the top right corner of the page are correct. **Verify Eligibility & Benefits Eligibility** Select Your Eligibility Search Criteria* *Required Fields Member ID & Date of Birth **Claims & Payments** Member ID* Date of Birth* MM/DD/YYYY Referrals Search for Multiple Members Predefined Date Custom Date Search Range: Prior Authorizations & Select a Policy Date Range* Today's Date 08/27/2022 **Verify Eligibility** Documents & Reporting



Welcome, Michelle! Before you get started, make sure your payer information and provider information in the top right corner of the page are correct. Referrals Search **Eligibility** What is a referral? Referrals are the directing of a patient to a medical specialist by a primary care physician. **Claims & Payments** Select Your Referral Search Criteria* *Required Fields Member ID & Date of Birth \checkmark Referrals Currently Selected Provider: Grace Edit Member ID* Date of Birth* **Prior Authorizations &** MM/DD/YYYY Submit Search

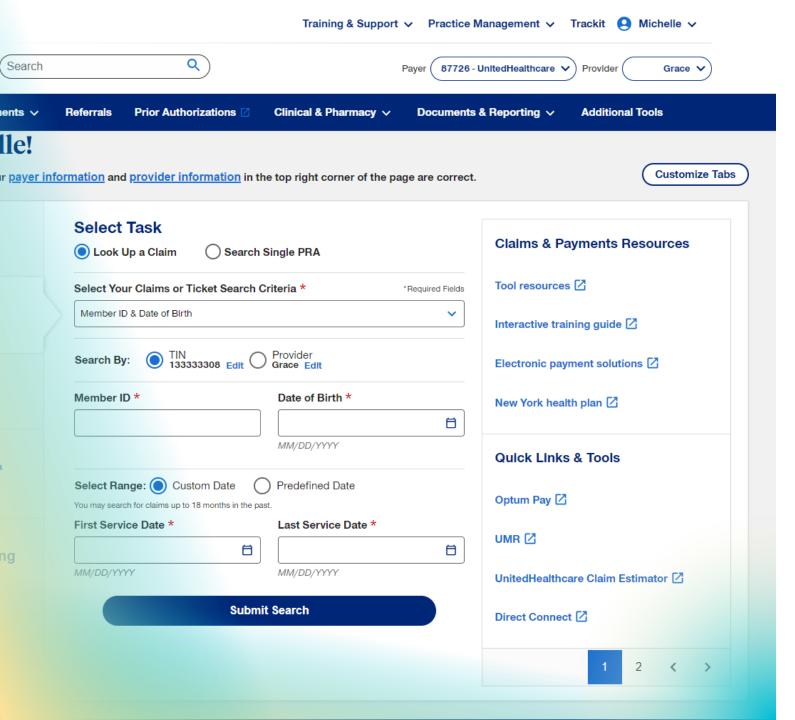
Referrals

Benefits and Features

- Find out if a referral is needed
- Submit a referral request and receive a confirmation number
- Check the status of a referral request
- View, print or save confirmation numbers and timelines for submitted referrals
- And more



Documents & Reporting

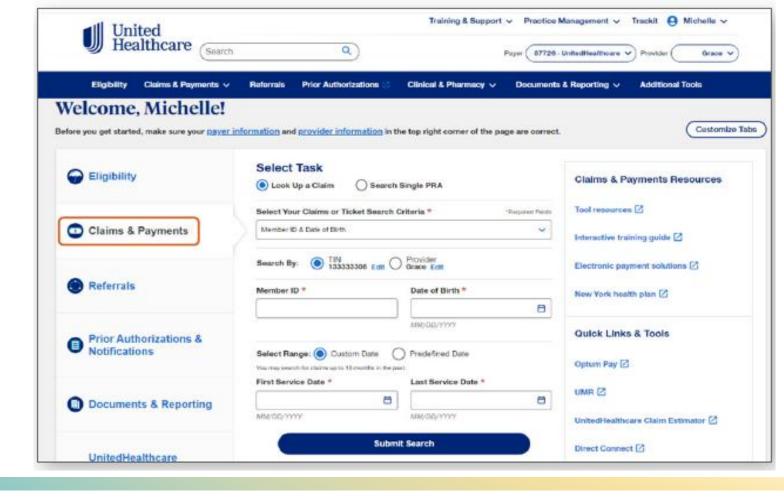


Claims

Benefits and Features

- View claims information for multiple UnitedHealthcare[®] plans
- Access letters, remittance advice documents and reimbursement policies
- Submit additional information requested on pended claims
- Flag claims for future viewing
- Submit corrected claims or claim reconsideration requests
- Receive instant printable confirmation for your submissions
- And more

- 1 Sign in at UHCprovider.com
- Select Claims & Payments from the Provider Portal
 - If not yet registered, consult UHCprovider.com/access
- 3 Enter the criteria and Submit Search
- Select a claim from the Search Results
- Review the claim



Reconsideration





Digital Solutions

Overview



Digital Solutions Overview

Electronic Data Interchange (EDI)



UnitedHealthcare Provider Portal



Application Programming Interface (API)



Electronic interchange of information between partners using an industry

Public and secure website to obtain information and conduct transactions Automated solution accessing real-time data in a secure environment

Fully automated

Access with One Healthcare ID

Fully automated

Integrate through clearinghouse

Partially automated

Direct automated data requests returned real-time

- HIPAA industry standard information
- Detailed information with extended attributes
- Detailed information with extended attributes

Medium to high volume

Low volume

Medium to high volume

Cost – Varies

Cost – Free

Cost – Free



Learn more at <u>UHCprovider.com</u>. Go Digital!

The future of health care is here.

SUICST_{TM}

A UnitedHealthcare Company



Surest health plan helpful resources.





Network

UnitedHealthcare* Choice Plus • Select • Options PPO • Optum Behavioral Health

If you're contracted with UnitedHealthcare and Optum networks, you're in-network for Surest members.

Details

Surest is UnitedHealthcare's fastest-growing employer-sponsored health plan, available nationwide to those with 51+ employees.

Care types

Surest has two plan designs: Surest and Surest Flex (including flexible coverage). For Surest Flex only, members must activate coverage for a limited number of procedures at least three business days in advance — coverage is good for 120 days following activation. Important: If coverage is not activated, the claim(s) will be denied. Verify member coverage and confirm they have activated at 1-844-368-6661.

Scan the QR code for a sample list of flexible coverages



Where do provider claim reconsiderations go?



How to submit claims

- Add Surest payer ID number into systems
- Payer ID 25463 or P.O. Box 211758, Eagan, MN 55121
- Include rendering address if different from billing
- Submit claims with subscriber information

How to file a clinical appeal

If you are a provider filing a clinical appeal (for prior authorization or other), you can:

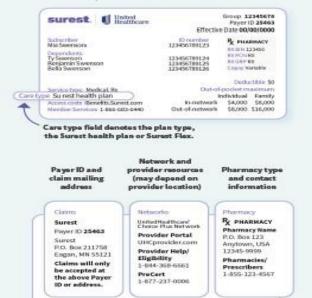
Mail:

UHC Appeals-UHSS P.O. Box 400046 San Antonio, TX 78229 Fax: 1-888-615-6584

Phone: 1-800-808-4424 ext. 15227

What to look for on a Surest ID card:

Cards may look different depending on employer and member address.*



*Sample member ID cards for Illustration only, actual Information varies depending on payer, plan and other requirements.

Helpful resources

This card does not guarantee coverage

- Eligibility and benefits: UHCprovider.com or call 1-844-368-6661
- Prior authorization and advance notifications: submit requests through UHCprovider.com or call 1-877-237-0006 for confirmation

Download the Surest Provider Guide.



Insurance coverage for fully insured plans is provided by All Savers Insurance Company (for FL, GA, OH, UT and VA) or by United Healthcare Insurance Company (for AZ, AR, DC, KS, MI, MN, MO, NC, NV, OK, PA, SC, TN and TX). These policies have exclusions, limitations, and terms under which the policy may be continued in force or discontinued. For costs and complete details of the coverage, contact either your broker or the company, and for self-funded plans, are provided by Bind Benefits, Inc. d/b/a Surest, its affiliate United Healthcare Services, inc., or by Bind Benefits, Inc. d/b/a Surest B2B_23-AI-390908_0223

And that's not all! Additional resources for providers ...

Surest.com/providers

- Surest Provider Bulletin sent via email
- Surest Provider Guide PDF, available to download now via webinar console
- Email <u>providers@surest.com</u> for presentations, support, questions
- Quarterly webinars

UHCprovider.com/Surest

• A UnitedHealthcare resource to help you learn more about the Surest plan

UnitedHealthcare Network News:

• Periodic Surest announcements, updates, reminders, etc.

Member-specific escalations:

• Email your UnitedHealthcare/Optum advocate with details

Have questions? We're here to help.

Call your UnitedHealthcare or Optum provider advocate.

Call UnitedHealthcare Shared Services: 1-844-368-6661

General Surest inquiries:

Surest.com/contact-us

Visit us:

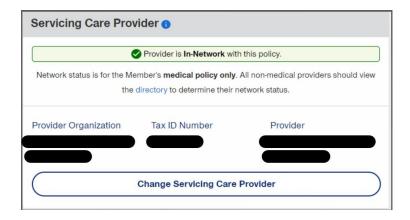
Surest.com/providers

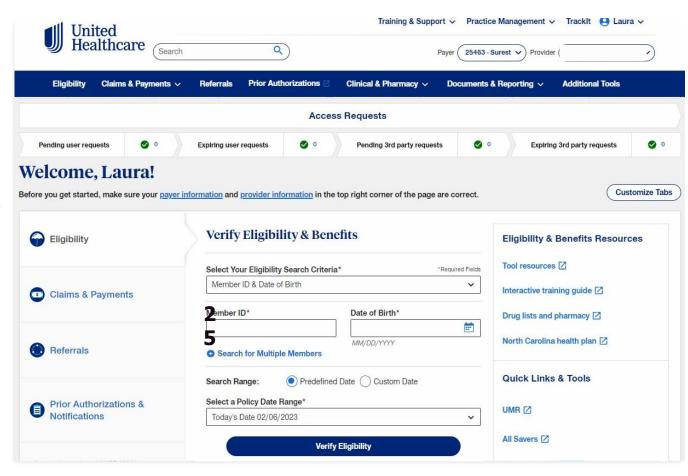


UnitedHealthcare Provider Portal

You can use the UnitedHealthcare Provider Portal for all of your online services, including claims, eligibility, prior authorization, referrals and much more.

The portal allows you to act and quickly access claimsrelated information using our digital features and tools. It's a one-stop shop for working with us more efficiently.









Claim Resolution

Service Model



Step 1

Submit your claim reconsideration online or by phone.

- Obtain the online ticket or call reference number of your original claim
 - -Online (preferred method): Sign in to the Provider Portal at <u>UHCprovider.com/claims</u>
 - -Phone: Call Provider Services at 877-842-3210
- Allow up to 30 days for processing



Check the status of your reconsideration request.

- You should receive notice of our decision within 30 days
- If you haven't received a notice, check its status at UHCprovider.com/claims





Don't agree? Contact Provider Relations via chat function.

- Get real-time answers to your questions about your claim reconsideration. To chat with a live advocate, go to UHCprovider.com and click Sign In at the top-right corner. Chat is accessed from the Contact Us page and is available 6 a.m.—6 p.m. MT, Monday—Friday.
- Please have the following information ready for the chat:
 - -Member name, date of birth, ID number and plan name
 - -Claim number, date of service and billed amount
 - -Reason for escalation
 - -Rendering care provider name, tax ID number
 - -Call reference or online ticket number
- Allow up to 30 days for processing

Step 4



Don't agree? Submit a final appeal.

- If you don't agree with the response from Provider Relations, you may submit a final appeal
 - -Use the File Appeal button in the Claims tool at UHCprovider.com/claimsportal
 - Attach all supporting materials
- Allow up to 60 days for processing

Resources

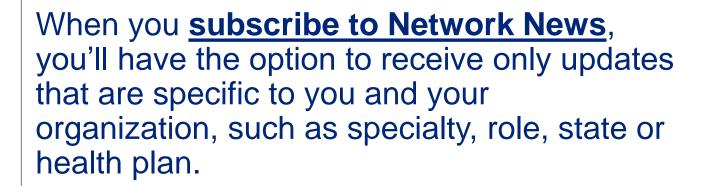




Network News

Less emails, more information specific to you

We're making changes. We want to simplify the way you receive updates and how often. When you fill out your preferences, it allows us to reduce and consolidate the amount of Network News email you receive a month.



News | UHCprovider.com



Chat Support

Unlock the Power of Chat

Do you need answers quickly but not sure where to find them? Are you looking for a way to lessen the time you spend on administrative tasks, so you can free up more time to focus on your patients? Our chat feature in the UnitedHealthcare Provider Portal has you covered.

Our knowledgeable advocates are ready to offer support when you're not sure of your next steps or need help finding information. When you pop into chat, not only will you get the support you need, you also may streamline your administrative processes.



- Claims
- Eligibility & benefits
- · Prior authorization
- Credentialing
- Technical support



How and where to access chat

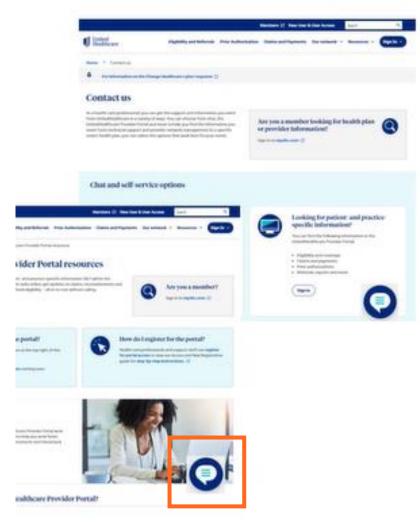
To sign in to the portal, go to **UHCprovider.com** and click Sign In at the top-right corner. Then, enter your One Healthcare ID. Have a team member who doesn't have a One Healthcare ID yet? Have them go to **UHCprovider.com/access** to get started.

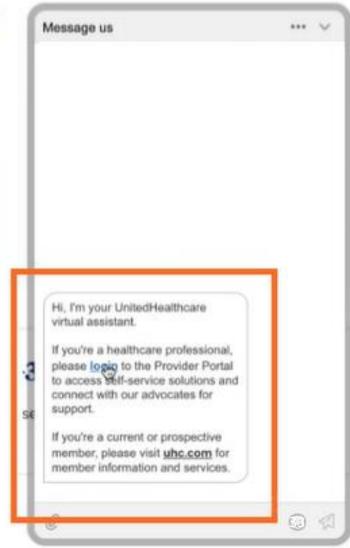
After signing in to the portal, chat can be accessed on the Contact Us page, 7 a.m.-7 p.m. CT, Monday-Friday.



Chat Support

User sees the chat on the Contact Us or Portal Resources pages. User is not able to input freeform text at the start of chat. Upon opening the chat, the following message appears on the contact us and portal resources pages:





Coding Corner

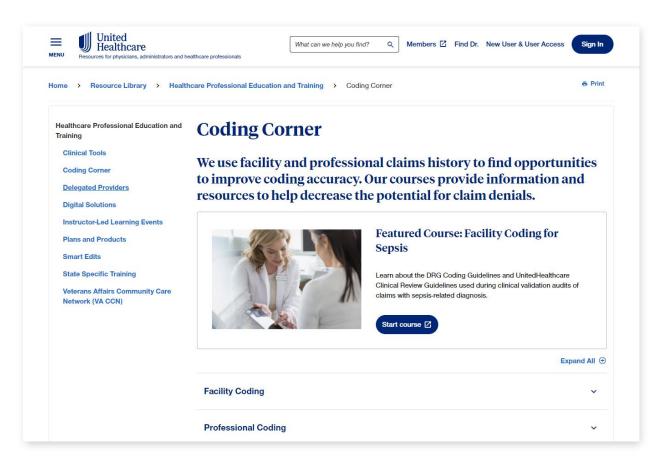
Coding Corner

What is Coding Corner and who should use this resource?

- Coding Corner is a virtual and on-demand coding resource created for our provider community
- Our resource library has multiple coding vignettes addressing common coding errors found in both professional and facility claims spaces.
- Our vision is to empower our provider community in their quest for payment accuracy by providing comprehensive and self-service educational tools

How do I access Coding Corner?

- Coding Corner can be found on the UHC Provider Portal visit
 UHCprovider.com/training and select the Coding Corner category
- Or use this link for direct access
- Then, expand the menu for Facility or Professional Coding to view the coding resource library







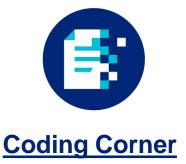
We're Here to Help

If you're experiencing issues or have questions concerning provider education, Optum education letters, face-to-face presentations or Coding Corner courses, please contact us using the following resources:





Education.info@optum.com
CodeChat@Optum.com









Smart Edits

Smart Edits Overview



Smart Edits is a claims optimization tool that identifies potential billing errors within a claim and allows providers the opportunity to review and repair problematic claims.

Why Use Smart Edits?



Save Time

Catch and fix claim errors before claims are processed, resulting in less claims rework after processing.



Increase Collaboration

Collaborate with UHC to help ensure claims are submitted accurately. We'll tell you if what you submit doesn't match with our policies sooner rather than later or if we need supporting documentation.



Speed Up Claims Processing

Receive notification of claims that are likely to be denied within hours of submission so you can correct them and receive payments sooner.



Enhance Existing Claims Workflow

Collaborate with UHC to help ensure claims are submitted accurately. We'll tell you if what you submit doesn't match with our policies sooner rather than later or if we need supporting documentation.



Smart Edits are sent within **24 hours** of claim submission



277CA clearinghouse rejection report will explain why the claim was flagged.



Take appropriate action, if needed, based on Smart Edit received.

Online Resources — Interactive Guides

Smart Edits

This is a claims optimization tool that identifies claim billing errors and provides the opportunity to review and repair problematic claims. Smart Edits are reported within 24 hours of claim submission so timely adjustments can be made to avoid claim denials.

Smart Edits 101

Learn what the different types of Smart Edits are, what they mean and what actions you can take to respond to them.





Interactive courses

Discover how Smart Edits can auto-detect claims with potential errors. Learn where they're found, the time frame for responding and step-by-step instructions on how to do so.



Find a course

Click Here to view our Smart Edit Interactive Guides



Interactive Guide library includes these top viewed Smart Edit classes:

- Smart Edits 101
- Types of Smart Edits
- Always Therapy Smart Edit
- Professional/Technical Component Based on Place of Service
- Clinical Laboratory Improvement Amendments (CLIA)
- Inappropriate Primary Diagnosis Code (IPDDN)
- Inappropriate Modifier
- National Drug Code (NDC)
- Replacement Code Denial (RCPDN)
- Bundling/Unbundling Smart Edits
- Modifier 25
- Duplicate Claim
- Non-Covered Codes



Contact Us

If you have any questions on Smart Edits, please contact EDI Support.



Online:

Complete the **EDI Transaction Support Form** and we'll respond to you by phone or email



Email:

SupportEDI@uhc.com or ac_edi_ops@uhc.com (Community Plan)



Phone:

Call 800-842-1109 or 800-210-8315 (Community Plan)



Provider Services

If you need to speak with someone, we're here to help!

UnitedHealthcare Web Support

- 24/7 Chat (Sign in Required)
- 1-866-842-3278

Provider Services

(Including Prior Authorizations)

• 1-877-842-3210

Provider Services Individual Exchange Plans

(Including Prior Authorizations)

1-888-478-4760

Optum Pay[™] Helpdesk • 1-877-620-6194

Front of Card



Back of Card



Questions



Thank You!

